The internal reporting procedure within Autonet Import S.R.L., carried out pursuant to Law 361/2022 on the protection of whistleblowers in the public interest

- 1. **Art.1.** Internal reports addressed to the Company pursuant to Law no. 361/2022 shall be sent in writing to the e-mail address speakup@autonet.ro, which constitutes the main internal internal reporting channel. At the prior written request of the public interest whistleblower, sent to the above-mentioned e-mail address, the reporting may take place in the presence of the *Designated Person* (within the meaning of Art. 8 of Law 361/2022), in which case the latter is required to draw up a record of the report in a durable and accessible form, subject to the consent of the public interest whistleblower. The designated person shall give the Public Interest Whistleblower the opportunity to verify, rectify and agree to the record of the conversation by signing it.
- 2. Art.2. Access to correspondence received/transmitted via the e-mail address speakup@autonet.ro is only allowed to the Designated Person. ... All documents relating to internal reports addressed to the Company pursuant to Law no. 361/2022, whether printed on paper or recorded on another material support, shall be kept by the Designated Person in a place protected by a locking system.
- 3. **Art.3.** The following persons are appointed to exercise the powers of the Designated Person: the persons designated by decision of the Administrator.
- 4. **Art.4.** Any of the persons appointed as Designated Person may independently exercise any of the Designated Person's duties.
- 5. **Art.5.** The Designated Person shall be obliged to transmit to the Public Interest Whistleblower the acknowledgement of receipt of the report, no later than 7 calendar days after its receipt.
- 6. **Art.6.** The Designated Person has the obligation to diligently carry out the Subsequent Actions (within the meaning of art. 3, point 13 of Law no. 361/2022). However, Designated Person shall not be entitled to exercise the prerogatives of the Company's administrator during the performance of Subsequent Actions, unless he/she has been expressly empowered to do so.
- 7. **Art.7.** The Designated Person shall be obliged to inform the public interest whistleblower of the status of the Follow-up Actions no later than 3 months from the date of acknowledgement of receipt or, if the receipt of the report has not been acknowledged, from the expiry of the 7-day period provided for in Art. 5, and thereafter whenever there are developments in the conduct of the Follow-up Actions, unless the information could jeopardize their conduct.
- 8. Art.8. The Designated Person shall provide clear and easily accessible information on the external reporting procedures to the competent authorities and, where appropriate, to the institutions, bodies, offices or agencies of the European Union in case these authorities request the Company/Designated Person to provide such information.
- 9. **Art.9.** The Designated Person shall be obliged to inform the Company's administrator of the manner in which the report will be dealt with.
- 10. **Art.10.** The Designated Person shall be obliged to inform the public interest whistleblower of the manner in which the report is to be dealt with.
- 11. Art.11. The internal reports addressed to the Company pursuant to Law no. 361/2022 shall include at least the following: the full name and contact details of the whistleblower in the public interest, the professional context in which the information was obtained, the person concerned, if known, a description of the fact likely to constitute a breach of the law within an authority, public institution, any other legal person under public law, as well as within a legal person under private law, and, where appropriate, the evidence supporting the report, the date and signature, where appropriate. By way of exception, a report that does not include the name, surname, contact details or signature of the public interest whistleblower shall be examined and dealt with to the extent that it contains well-founded indications of violations of the law.